

Minutes for June 12th, 2025
Council Meeting

Approved at the August Meeting.

Approved

Mayor

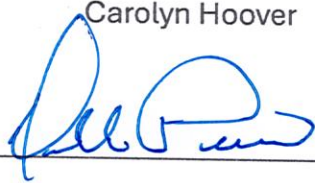


Date

8-14-25

Carolyn Hoover

Recorder



Date

8-14-25

Debbie Pierson

Sutton Town Council Regular Meeting

June 12, 2025 6pm

Present: Acting Mayor Robyn Dolan, Beth Atkins, Jon Crum, Catherine Hoover, John Patterson.

Others Present: Clerk Robin Smith, Chief Harry Teare, Janet Six, Lisa Godwin and W. T. Weber.

- 1) Call to Order: 6pm
Pledge of Allegiance: Robyn Dolan
Opening Prayer: Catherine Hoover
- 2) Roll Call: All present.
- 3) Mayor's Report: The meeting was opened with congratulations to the newly elected officials and a thank you to those in attendance. Another thank you to our Municipal Clerk Robin Smith who will be leaving her position.
Jon Crum inquired about that position being advertised. The mayor stated that it had.
- 4) Council Discussion: Beth Atkins informed everyone of the passing of former council member George Canfield. She also thanked Robyn Dolan for stepping in as acting mayor for the past few months.
- 5) Citizens' Concerns: None
- 6) Jon Crum made a motion, seconded by John Patterson to approve the minutes of May 15, 2025 with all corrections requested. Motion carried.
- 7) Standing Committees
 - A. Finance—Catherine Hoover made a motion, seconded by John Patterson to approve payment of bills as presented. Motion carried.
 - B. Roads, Streets, Sewers, Street Drains—Mayor Dolan gave an update on the storm drain project being pushed back to June 30th. She also mentioned that the DOH will look at their budget at the end of summer and determine if work needing repair on N. Baxter and N. Main will be done. This is only a section paving overlay on both streets.
Jon Crum talked to Rodney at the DOH concerning water run-off, funding for road repairs/paving and responsibility of the streets in town. We have copies of maps but some streets are in question.

Mayor Dolan mentioned that residents need to be aware that the street they live on may not be the responsibility of the town. Call and check with the town office if there are any questions.

- C. Public Safety and Health—None
- D. Police and Fire Protection—None
- E. Municipal Court—None
- F. Recycling—Recycling will be picked up Thursday June 19th due to the holiday and the town will be closed for WV Day June 20, 2025.
- G. City Property and Community Building—Beth Atkins updated council on work completed at the Farmer's Market. 4 new outlets have been put in to help accommodate vendors as well as the storage building. She wanted to thank Rusty and Rick Ware for their time and donating the materials needed. Rick Ware will also look at and repair the outlets on four power poles for our snowflakes.

Town signs will be finished this coming week and put up soon.

Mayor Dolan mentioned that the lot on town hill is ready for the buildings that will be delivered and put up the week of June 23rd.

- H. Permits-Construction, Demolition, Fowl— Permit for Robbins Rd. isn't in the town. More information was requested for permit on N. Baxter. Jon Crum made a motion to approve the permit for Main St (SBC) seconded by John Patterson. Motion carried.

Beth Atkins made a motion, seconded by Catherine Hoover to approve the permit on Stonewall St. Motion carried.

8. Old Business

- A. 3rd St Road Closure 2nd Reading—W. T. Weber with Weber & Weber Law Firm opened the floor to the public hearing to discuss the closure and he read the legal ordinance authorizing the closure of 3rd Street from Riverview Drive to the Elk River. There were no concerns. Jon Crum made a motion, seconded by Catherine Hoover to approve the closure. Motion carried.

- B. ATS—Jon Crum noted dates of high odor reported by others or himself as being on 5/24/25, 6/5/25 and 6/10/25. He's been in contact with Braxton Health Department, DEP and the Department of Agriculture. He read information from the DEP/FIFRA. The particle sensor has not been installed yet.

- * C. Holidays—Jon Crum moved to ~~remedy misappropriation of tax funds that occurred in April 2025.~~ *remedy misappropriation of tax funds that occurred in April 2025.* No second. Motion dies.

- D. Community Bldg—Jon Crum moved to cease ^{The free} use of the community building for

* *remedy the misappropriation of tax funds which occurred in the month of April 2025 when all municipal employees received an unauthorized payed holiday.*

about compliance and FIFRA.

organizations and persons to receive

profit. No second. Motion dies.

E. Linden Ave—Jon Crum ^{moved to} tabled this discussion until the next meeting. He needs time to review the information. *No Second. No vote.*

F. Burn Pile—Jon Crum ask for an update on the burn pile. ~~This will hopefully be done by the end of June. Delay has been weather related.~~ *and asked for contact for information regarding the clearing of wood. The*

G. Particle Sensor—Town will check on the date for installation. *work is voluntary and has been delayed due to weather*

9. New Business

A. Town Cameras—Chief Teare discussed checking into installation of security cameras in town as well as around our new buildings on town hill. The money we received for the Opioid settlement could be used for this purpose. The Chief also mentioned using some of those funds for a side by side to patrol along the river.

B. Lisa Godwin B&O Tax—Commissioner Lisa Godwin spoke about the county's façade renovations grant. She ask the council to consider waiving B&O tax for the contractors who will be coming to town and doing the work on these 6 buildings. After questions and a brief discussion there was a motion to waive the tax made by Beth Atkins and seconded by Jon Crum. Motion carried. *Paragraph 13 wrong building fees for contractors*

C. Sutton Library Trustee Appointment—Beth Atkins made a motion, seconded by Catherine Hoover approves Jan Frame for the next 5-year term. Motion carried.

D. Canvass time for Monday June 16, 2025—Canvass will take place at 9:30 on June 16, 2025.

10. Personnel

Beth Atkins made a motion, seconded by Catherine Hoover to accept the resignation from Municipal Clerk Robin Smith. Jon Crum opposed due to her leaving as the new administration takes office. Robin will be available at least one day a week for training.

At 7:07 Beth Atkins made a motion, seconded by John Patterson to go into executive session. Motion carried citing employees 2021-102/2024-109. Council reconvened at 7:20 with a motion by Catherine Hoover, seconded by John Patterson with no decisions made.

Adjourn at 7:21 with a motion by Catherine Hoover, seconded by Jon Crum. Motion carried.

Respectfully submitted

_____ Robyn Dolan, Interim Mayor

_____ Beth Atkins, Councilmember