

Town of Sutton
P.O. Box 366
Sutton, WV 26601



Phone: (304)765-558
Fax: (304)765-7678
Website: suttonwv.gov

Citizen Concern Form

- **Reporting Party:** Every effort will be made to keep this information confidential. Any personal information you provide will only be used to contact you for clarification of the information you report and to provide follow-up on the action.

Please Check one:

☐ In Person ☐ Website ☐ Other _____
☐ Phone ☐ Town Personnel or Council

If your complaint is regarding water, sewer, trash or maintenance issues, please call the office at 304-765-5581 immediately and speak with staff. All other issues, please continue with this form.

Aggrieved's Name: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

Address of Concern: _____

If the address is unknown, please describe the area in detail, including street intersections and landmarks.

Description of the

Concern: _____

Office Use Only

Received by: _____ Date: _____

Concern forwarded to: ☐ Administration ☐ Buildings ☐ Police ☐ Maintenance ☐ Flood Plain Cord.

☐ Outside Agency: _____

Action Taken: _____

