



Sutton Town Council
May 14, 2026, 6:00 pm - Regular Meeting Agenda
Council Chambers, Sutton Municipal Building

1. Call to Order Start Time: 6:00 pm

- a. The meeting was opened by Mayor Carolyn Hoover
- b. Pledge of Allegiance by all attendees
- c. Opening Prayer by ___Darrell Pierson_____.

Roll Call	Present	Absent		Present	Absent
Mayor - Carolyn Hoover	___X___	_____	Recorder - Debbie Pierson	___X___	_____
Anita Lambert	___X___	_____	Darrell Pierson	___X___	_____
Thomas Gates	___X___	_____	Tia Mullins	___X___	_____
Justin Hill	_____	___X___			

A Quorum was ___present___ throughout the meeting.

2. Special Guests/Topics

a. UPDATE THE PROJECT PLANS

Storm Sewer RFP for reimbursement to Town of Sutton, Bond invoice

Councilman Darrell Pierson: I motion that we approve the Resolution to pay the invoice for the Bond insurance and the Region 7 overhead costs from from the Storm Sewer Project Funds

Councilman Tia Mullins: I second the motion.

All in favor say 'Aye' 5 Those opposed - 0 'No' The Aye's have it. Motion carried

b. OES – Don – Flood Oversight and FEMA presentation - discussion

Councilman Thomas Gates: I motion that we join the OES in the Flood intergovernmental oversight project.

Councilman Tia Mullins: I second the motion.

All in favor say 'Aye' 5 Those opposed - 0 'No' The Aye's have it. Motion carried

c. WV457 Retirement – Andrew Wyne – Discussion – Does the Town of Sutton wish to accept the “Retirement Plus Employee Adoption Agreement” for the employees of the Town of Sutton?

Councilman Thomas Gates: I motion that we accept the Resolution for the Retirement Plus Employee Adoption Agreement, authorizing the mayor to sign necessary documents.

Councilman Tia Mullins: I second the motion.

All in favor say 'Aye' 5 Those opposed - 0 'No' The Aye's have it. Motion carried

Grants

- e. Elevator Grant – Mayor Carolyn Hoover
- g. Road repair – Mayor Carolyn Hoover
- h. Dilapidated Property – Councilman Tia Mullins
- i. Sutton Community Development Corp. / AmeriCorps - 12 Days clean up (Landmark is overseeing)

Recorder Debbie Pierson: I motion that we resolve to support the Sutton Community Development Corp. AmeriCorps Program regarding town improvements
Councilman Tia Mullins: I second the motion.
All in favor say 'Aye' 5 Those opposed - 0 'No' The Aye's have it. Motion carried

Special Events

- j. Appalachian Ghost Tours – June 6th, 2026

3. Old Business

- a. Tree Cut down - The number of trees from the original quote was 5. The actual count of dead trees needing addressed was 8, plus a forked tree

Councilman Thomas Gates: I motion that we pay Cody Mullins an additional \$1,000.00 for the extra trees cut down that were not in the original agreement.
Councilman Darrell Pierson: I second the motion.
All in favor say 'Aye' 4 Those opposed - 0 'No' The Ayes have it. Motion Carried
Councilman Tia Mullins was recused.

- b. Employee Handbook, update – Municipal Clerk Kristen Gates
- c. Cameras – Bids are already out. Option of Grants or/and the OPIOD fund.
- d. Grant Training, Update
- E. Senate Bill 50 – nothing current to report
- f. Farmers Market Contract – Updated Contract

Councilman Thomas Gates: I motion that we accept the Contract between the Town of Sutton and the Farmers Market regarding the use of property for the summer of 2026.
Councilman Darrell Pierson: I second the motion.
All in favor say 'Aye' 5 Those opposed - 0 'No' The Aye's have it. Motion carried

g. Part-time cleaning individual

Councilman Thomas Gates: I motion that we post to the website and Facebook the position of a part time cleaning individual at \$12 an hour for no more than 10 hours a week.

Councilman Tia Mullins: I second the motion.

All in favor say 'Aye' 5 Those opposed - 0 'No' The Aye's have it. Motion carried

4.New Business

a. Appoint Councilman to sign checks

Councilman Anita Lambert: I motion that we approve the resolution to appoint Councilman Tia Mullins to be an alternate for Signing Checks, should the mayor or recorder be unavailable.

Councilman Thomas Gates I second the motion.

All in favor say 'Aye' 4 Those opposed - 0 'No' The Ayes have it. Motion Carried

Councilman Tia Mullins was recused

b. Construction Permit approval.

Councilman Thomas Gates: I motion that we approve the construction permit for Steven Jeffers.

Councilman Darrell Pierson: I second the motion.

All in favor say 'Aye' 5 Those opposed - 0 'No' The ayes have it. Motion carried

c. Construction Permit approval

Councilman Thomas Gates: I motion that we approve the construction permit for Joseph Collins.

Councilman Darrell Pierson: I second the motion.

All in favor say 'Aye' 5 Those opposed - 0 'No' The ayes have it. Motion carried

d. Property adjacent to the Farmer's Market site

Councilman Thomas Gates: I motion that to authorize Sam Harold, Town of Sutton's Lawyer to initiate the possible purchase of the property at 1 LION ST SUTTON WV 26601.

Councilman Tia Mullins I second the motion.

All in favor say 'Aye' 5 Those opposed - 0 'No' The ayes have it. Motion carried

Code Enforcer

C. Code Enforcer

Councilman Thomas Gates: I motion that we include the Code Enforcer in our Ordinances as an appointed position.

Councilman Tia Mullins: I second the motion.

All in favor say 'Aye' 5 Those opposed - 0 'No' The ayes have it. Motion carried

Netranom

Netranom Contract - Network/Phone system Support -\$1200 + a month \$65,000 for the life of the contract. – new Network – New Phone system

Councilman Darrell Pierson: I motion that to authorize Sam Harold, Town of Sutton's Lawyer to initiate the termination of the contract with Netranom.

Councilman Thomas Gates: I second the motion.

All in favor say 'Aye' 5 Those opposed - 0 'No' The ayes have it. Motion carried

f. Segra Phone System

Councilman Thomas Gates: I motion that we approve Segra to handle the Phone system for the Town.

Councilman Tia Mullins: I second the motion.

All in favor say 'Aye' 5 Those opposed - 0 'No' The ayes have it. Motion carried

g. Network System

Councilman Thomas Gates: I motion that to authorize Sam Harold, Town of Sutton's Lawyer to initiate the termination of the contract with UniFirst.

Councilman Tia Mullins: I second the motion.

All in favor say 'Aye' 5 Those opposed - 0 'No' The ayes have it. Motion carried

h. Back Taxes Update

i. Mayor and Recorder and Council Raises – Begin Review

5. Approval of Minutes

a. April 9, 2026, Regular Council Meeting

Councilman Thomas Gates: I motion that we approve the April 9, 2026, minutes_

Councilman Anita Lambert: I second the motion.

All in favor say 'Aye' 5 Those opposed - 0 'No' The ayes have it. Motion carried

b. April 21, 2026, Special Council Meeting

Councilman Thomas Gates: I motion that we approve the April 21, 2026, minutes_

Councilman Tia Mullins: I second the motion.

All in favor say 'Aye' 5 Those opposed - 0 'No' The ayes have it. Motion carried

6. Citizens' Concerns

Citizens expressed concerns regarding dirtbikes, motor bikes, mustang fast and erratic, following closely to buses, and 4 wheelers, citing safety concerns and high noise levels. Chief Andrew Shingler reminded the town that they must do everything possible to document the episode, including pictures, times, vehicle type, and the names of individuals, if they are known. He encouraged the citizens to call 911 immediately, and expressed his intent to resolve all issues, but there must be a record of the event and someone who is willing to put their name on the complaint.

7. Mayor's Report

b. April 21, 2026, Special Council Meeting

- a) Mayor Carolyn Hoover presented the Street Commissioner's Report
- b) Business License renewals and B&O tax information will be going out this month.
- c) Thank those who helped with Make it Shine and the SCDC
- d) Fallout Festival update
- e) Special Meeting – May 28, 2026, to finalize the adoption of Chapter 8
- f) Dumpster, update
- g) Electric on the hill – Huffman – update
- h) Workforce update
- i) We are now a .gov entity.
- k). Update on the Lawsuit Claim with Travelers.

8.Standing Committees

a. Finance – Recorder Debbie Pierson

Finance Report

Councilman Tia Mullins: I motion that we accept the Finance Report for April of 2026

Councilman Darrell Pierson: I second the motion.

All in favor say 'Aye' 5 Those opposed - 0 'No' The ayes have it. Motion carried

Transfer Funds - Coal Severance & Magistrate Court - to the General Fund in compliance with WV

State Code §11-13A-6.

- (i) All unexpended balances remaining in **coal severance tax revenue** fund at the close of a fiscal year shall be reappropriated to the budget of the county commission or governing body for the subsequent fiscal year.

Town of Sutton Ordinance 2-519

...All unexpended balances remaining in coal severance tax revenue fund at the close of a fiscal year shall be reappropriated to the budget of the county commission or governing body for the subsequent fiscal year.

Councilman Thomas Gates: I motion that we Transfer all but the interest earned from the Magistrate Court and Coal Severance funds to the General Account contingency fund.

Councilman Darrell Pierson: I second the motion.

All in favor say 'Aye' 5 Those opposed - 0 'No' The ayes have it. Motion carried

b. Roads, Streets and Alleys – Councilman Darrell Pierson and Street Commissioner Brittany Fowler

c. Public Health and Safety – Councilman Thomas Gates and Chief of Police Andy Shingler

d. City Property and Community Building - Councilman Anita Lambert and Councilman Justin Hill

e. Sutton Planning Committee – Councilman Tia Mullins

9. Special Committees

Ordinances

1. Adoption B&O Tax Ordinance 4-201- 4-214

Citizens were given the opportunity to express concerns related to the B&O tax

Councilman Thomas Gates: I motion that we accept the adoption of ordinance 4-201 – 4-214

Councilman Darrell Pierson: I second the motion.

All in favor say 'Aye' 5 Those opposed - 0 'No' The ayes have it. Motion carried

2. Adoption Repeal and Replace Chapter 1

Councilman Thomas Gates: I motion that we accept the adoption of the Repeal and Replace Chapter 1

Councilman Anita Lambert: I second the motion.

All in favor say 'Aye' 5 Those opposed - 0 'No' The ayes have it. Motion carried

3. 2nd Reading of Repeal and Replace Chapter 8

4. 1st Reading of Repeal and Replace Chapter 9

10. Adjourn Time: _____7:57_____

Councilman Thomas Gates: I motion that we Adjourn

Councilman Tia Mullins I second the motion.

All in favor say 'Aye' 5 Those opposed - 0 'No' The ayes have it. Motion carried